

# Brackets

**I am having trouble importing the brackets people fill out on the web into my OfficePool program. Can you please help me so I do not have to import 75+ brackets by hand.**

Assuming you are using the email-only option: Save all the emails into one folder on your computer. Each email program is different but you can usually just drag and drop them into a folder (sometimes referred to as "Batch"). If not, you may need to save them one-by-one but it's still better than entering them by hand.

Once all your emails are in a folder, select the File -> Import Web Emails menu item. Now choose the "Select Directory" button and then choose the folder which contains all your emails.

That's it. Import should now be complete.

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