

Brackets

How do I import brackets by copying and pasting method on the Import page?

The simplest way to import emails one at a time is to open the email and select the Gray text at the bottom, which starts with;

OfficePool Managers, Select & Copy the following for import:

So select and copy all this gray text and then paste it into the "Import Email Contents" field (Edit -> Paste menu item after you select inside the field). Now, select the "Import Email Contents" button and you can import these one at a time.

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